School records for a move from India

For a student leaving after Class X or partway through Class XI. Mark the records you have, then confirm the receiving school’s requirements.

Before leaving India

- ☐ Collect the Class X marksheet and the board-issued digital record if available.
- ☐ Ask the current school for a dated interim report, course names and dates attended.
- ☐ Get the registrar’s contact details. Ask how a U.S. school can request a sealed or verified record.
- ☐ Keep the original-language documents. Confirm any translation requirements before paying for a translation.

When contacting Fairfax County

- ☐ Use the district address locator to identify the school. Check whether to start at the local school or a Student Registration Welcome Center.
- ☐ Ask where to send an international transcript securely and whether prior study qualifies the student for a credit test.
- ☐ Ask the receiving counselor which courses transfer, which class the student will join and when the placement can be reviewed.

For the placement meeting

School or office _____

Contact and next review date _____

Question about a course or credit _____